

# **Petra University e-Learning Center**

## Configure Zoom Meeting on Moodle course

Done By. Ahmad G. Shtayyat

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### Open http://lms.uop.edu.jo



Login using you official UOP user name and password

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Moodle Mobile App Moodle Tutorial	٩
Home / Log in to the site ashtayyad ashtayyad Benember username LOG IN	Is this your first time here? H! For full access to courses you'll need to create yourself an account. All you need to do is make up a username and password and use it in the form on this page! If someone else has already chosen your username then you'll have to try again using a different username.
Cookies must be enabled in your browser  Cookies must be enabled in the second sec	





Choose course from your courses to start online course







In the main section

Click on + ADD AN ACTIVITY OR RESOURCE

Scroll Down and Choose Zoom Meeting then click

ADD







Type Account Name: like Online Class

And choose from Preconfigured tool  $\rightarrow$  Zoom Meeting.

Not secure Insuop.edu.jo/moodle/mod/lti/view.php?ld=217638dorceview=1  44 🔤 🔀 🖷 🕲 👻 😧 in teaming-in 🔍 VIU Jordan 🖺 Dewnload 📕 Learning 📮 News 📕 TeBeDownload 🛝 Adobe Color Dashboard / My courses / Instructors web pages / Training Course / General / Online Class	🖈 🔾 🧔
80     #     Email     #       Dashboard     Site home     Calendar     Badges     All courses     Edit course settings     Course management	
Online Class	SIDE-PRE
Your current Time Zone is (GMT+02:00) Amman. L         All My Zoom Meetings/Recordings         Schedule a New Meeting:	<ul> <li>External tool administration</li> <li>Edit settings</li> <li>Locally assigned roles</li> </ul>
Upcoming Meetings         Previous Meetings         Personal Meeting Room         Cloud Recordings         Get Trainin           Show my course meetings only         Show my course meetings only	Permissions Check permissions Filters Competency breakdown
Start Time Topic Meeting ID	Logs Backup • Restore
Jump to +	> Course administration

If you didn't get the above image you need to contact "ahmad g. shtayyat", to add your official email address to zoom.



Click on Schedule a New Meeting

Choose when you need your online class "as on your UOP schedule in specific time" and the duration "if your class in sun, Tue, Thu" keep it as default (one hour), otherwise in Mon and we choose one and half hour.

торіс	Training Course	
Description (Optional)	Enter your meeting description	h
When	03/11/2020 📋 8:00 ∨ AM ∨	
Duration		

#### **Online** Class

Jump to	
Sump to	



Scroll down to continue the configuration Choose "Recurring meeting" Change the "Recurrence" from Daily to weekly Keep "Repeat every" as default "1" Choose days to repeat on from "Occurs on" Choose when to end the repeating "End date" make the end of current semester

### **Online Class**

Time Zone	GMT+02:00 Amman	~			
	Recurring meeting Every week on Sun, Tue, Thu, until Apr 22, 2020, 18 occurrence(s)				
	Recurrence	Weekly 🗸			
	Repeat every	1 V week			
	Occurs on	✔ Sun 🗌 Mon ✔ Tue 📄 Wed ✔ Thu 📄 Fri 📄 Sat			
	End date	● By 04/22/2020 🗎			
		○ After 7 ∨ occurrences			

Scroll down and click 🛽 🖻 Save



