



Information Technology Fundamentals Lab 601106 Minutes of Meeting

Meeting # 3 (2025-1)

FACULTY OF INFORMATION TECHNOLOGY

2025

Information Technology Fundamentals

Lab 601106 Minutes of Meeting

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Meeting	Meeting 3			
Date of Meeting	31/12/2025	Time	3:15 pm	
Minutes prepared by	Eman Alduweib	Location	Meeting Room & by Email	
1. Meeting Objectives				
1. To discuss lab final exam preparation				
2. Members/ Attendance				
Name	Title	Attendance	Signature	
Dr. Eman Alduweib	Coordinator	yes	Dr. Eman Alduweib	
Dr. Mahmoud Baklizi	instructor	yes		
Mr. Ala'a Alshurbaji	instructor	yes	Mr. Ala'a Alshurbaji	
Dr. Mohammad Aladailah	instructor	yes	<i>Dr. Mohammad Aladailah</i>	
Dr. Faris Abu Hashis	instructor	yes	Dr. Faris Abuhashish	
Dr. Ghada Alrawashdeh	instructor	yes		
3. Agenda, Topics, Issues				
Topic	Discussion			
4. Decisions/Recommendations				
5. Task Assignment and Follow-up				
Task	Start Date	End Date	Responsibly	Status
Material			<ul style="list-style-type: none"> All lab topics 	
Questions			<ul style="list-style-type: none"> Dr. Eman + Dr. Mahmoud + Mr. Ala'a will prepare two forms of the lab final exam Each form has three writing code questions 	
Weight			<ul style="list-style-type: none"> 45 marks 	