



# Information Technology Fundamentals 601105 Minutes of Meeting

Meeting # 4 (2025-1)

FACULTY OF INFORMATION TECHNOLOGY

2025

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<b>Meeting</b>	<b>Meeting 3</b>			
<b>Date of Meeting</b>	19 /1/2026	<b>Time</b>	6:30 pm	
<b>Minutes prepared by</b>	Eman Alduweib	<b>Location</b>	Online	
<b>1. Meeting Objectives</b>				
1. To discuss the final results				
<b>2. Members/ Attendance</b>				
<b>Name</b>	<b>Title</b>	<b>Attendance</b>	<b>Signature</b>	
Dr. Eman Alduweib	Coordinator	yes	Dr. Eman Alduweib	
Dr. Mahmoud Baklizi	instructor	yes	Dr. Mahmoud Baklizi	
Mr. Ala'a Alshurbaji	instructor	yes	Mr. Ala'a Alshurbaji	
Dr. Mohammad Aladailah	instructor	yes	Dr. Mohammad Aladailah	
Dr. Faris Abu Hashis	instructor	yes	Dr. Faris Abuhashish	
Dr. Ghada Alrawashdeh	instructor	yes	Dr. Ghada Alrawashdeh	
<b>3. Agenda, Topics, Issues</b>				
<b>Topic</b>	<b>Discussion</b>			
<b>4. Decisions/Recommendations</b>				
<b>5. Task Assignment and Follow-up</b>				
<b>Task</b>	<b>Start Date</b>	<b>End Date</b>	<b>Responsibly</b>	<b>Status</b>
Final exam marks			•	Marks have been discussed and uploaded to EduGate system
Marks in letters			•	D is assigned to 50%, while A is assigned to 90%.